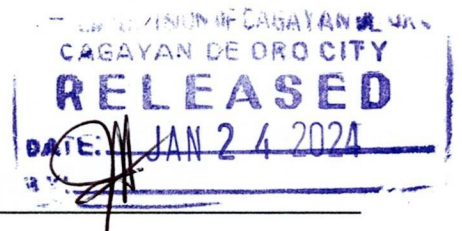




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

23 January 2024

DIVISION MEMORANDUM

No. 44, 2024

**HARMONIZATION OF THE DIVISION TATAK ROY: READING AND ARITHMETIC
ENHANCEMENT WITH GRATUITY AND THE IMPLEMENTATION
OF CATCH-UP FRIDAYS**

To: Assistant Schools Division Superintendent
Chief, CTD
Public Schools District Supervisors
Education Program Supervisors
All Public Elementary and Secondary School Heads
This Division

1. In consonance with the directives outlined in DepEd Memorandum (DM) 01, s. 2024, which focuses on the Implementation of Catch-up Fridays; RM 479 s. 2023, aimed at Strengthening the Implementation of the Rx ADOBE in Support of the NLRP; and DM 455 s. 2023, which signifies the Launching of TATAK ROY: Reading and Arithmetic Enhancement with Gratuity, this memorandum serves to guide the field in achieving a cohesive implementation of these programs.
2. The TATAK ROY: Reading and Arithmetic Enhancement with Gratuity program continues to be conducted daily, from 7:30 AM to 8:30 AM every Monday to Thursday. Concurrently, Catch-up Fridays shall be observed every Friday. The objective of these programs is to systematically address the reading and numeracy skills, along with learning gaps, prevalent among our learners across all levels.
3. A separate class program, following the guidelines outlined in DepEd Memorandum (DM) 01, s. 2024, specifying the activities for Catch Up Fridays, should be prepared and posted in every classroom before the start of the 3rd grading period.
4. To safeguard the integrity of learning competencies amidst the integration of these intervention programs, teachers are required to develop a budget of work matrix delineating competencies. This comprehensive matrix shall outline the targeted competencies for each subject area daily (Monday to Thursday) across all levels and the specific theme/activity for every Friday (see Enclosure No. 1- Sample Template of Competency Budget of Work). Teachers will generate this matrix as one of the required outputs during the in-service training. All school heads shall thoroughly review the budget of work before the inspection by the respective Public Schools District Supervisors (PSDSs) in their districts on January 30, 2024, as part of the culmination of the in-service training.



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5. In order to ensure a seamless integration of these initiatives into the existing educational framework, school heads are entrusted with the primary responsibility of supervising all these reading programs. The Curriculum and Teaching Division (CTD) will actively monitor and collaborate to guarantee compliance.
6. In adherence to Equal Opportunity Principle (EOP) inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
7. For guidance and compliance.


ROY ANGELO E. GAZO
Schools Division Superintendent



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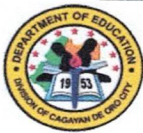


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Enclosure No. 1

GRADE _____ - (LEARNING AREA)
COMPETENCY BUDGET OF WORK

No. of days	Date	Competencies	Status of Implementation		Remarks
			Achieved	Not Achieved	
3rd Quarter					
1	Jan. 31, 2024				
2	Feb. 1				
3	2				
4	5				
5	6				
6	7				
7	8				
8	9				
9	12				
10	13				
11	14				
12	15				
13	16				
14	19				
15	20				
16	21				
17	22				
18	23				
19	26				
20	27				
21	28				
22	29				
23	Mar-01				
24	4				
25	5				
26	6				
27	7				
28	8				
29	11				
30	12				
31	13				



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32	14				
33	15				
34	18				
35	19				
36	20				
37	21				
38	22				
39	25				
40	26				
41	27				
42	Apr-01				
43	5				
44	10				
45	11				
46	12				
47	15				
48	16				
49	17				
50	18				
51	19				
52	22				
4th Quarter 53	23				
54	24				
55	25				
56	26				
57	29				
58	30				
59	May-06				
60	7				
61	8				
62	9				
63	10				
64	13				
65	14				
66	15				
67	16				
68	17				
69	20				
70	21				



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71	22				
72	27				
73	28				
74	29				

Prepared by:

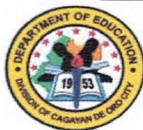
(NAME & SIGNATURE OF TEACHER)

Reviewed:

(NAME & SIGNATURE OF SCHOOL HEAD)

Inspected:

(NAME & SIGNATURE OF PSDS)



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